ACRP 2021 – Call for Proposals

Introduction:

ACRP is seeking proposals that directly enhance the competencies, skills, professional advancement, and knowledge of mid to advanced level clinical research professionals. Our primary audience has 3 or more years of experience and the vast majority are certified professionals who attend the conference seeking continuing education units to maintain their certification. We welcome submissions from all competency domains:

- Clinical Trial Operations / GCPs
- Study and Site Management
- Medicines Development and Regulations
- Scientific Concepts and Research Design
- Ethical and Participant Safety Considerations
- Communication and Teamwork
- Leadership and Professionalism
- Data Management, Informatics and Technologies

To learn more about the core competency framework for clinical research professionals click here.

We also encourage and welcome advanced topics around industry trends, the impact of clinical research technologies, clinical trials of the future, process improvement and more, but priority consideration will be given to those topics that directly translate to improving competency, enhancing quality conduct and career advancement.

Please note our Call for Proposals this year may not be used solely for the conference but may be looked at for virtual events in 2021 as well.
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Session Title: _______________________________________________

Speaker(s):

<table>
<thead>
<tr>
<th>Name</th>
<th>Credentials</th>
<th>Title</th>
<th>Organization</th>
<th>Speaking Experience</th>
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Primary Presentation/Session Format:

- **2-hour Master Series**
  - Maximum of 4 speakers
  - 1 hour of discussion followed by 1 hour of hands-on activities or discussion groups
  - Room will be set-up with round tables

- **1-hour Lecture**
  - 1-2 speakers
  - Room will be set-up theater style with rows of chairs facing the speaker

- **1-hour Panel Discussion**
  - 2-3 Panelists/speakers
  (Preferably with different perspectives on the topic. Example would be site, Sponsor, CRO or vendor perspective)
  - The room will be set-up theater style with rows of chairs facing the panel
## Core Competency:
(Indicate the Primary Competency / Sub-Competencies that your presentation discusses)

<table>
<thead>
<tr>
<th>Competency Domain and Sub-Competencies</th>
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<tbody>
<tr>
<td><strong>Clinical Trial Operations (GCP)</strong></td>
<td><strong>Leadership and Professionalism</strong></td>
</tr>
<tr>
<td>▪ Roles / responsibilities and delegation of authority related</td>
<td>▪ Staff Management related</td>
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<tr>
<td>▪ Study conduct related</td>
<td>▪ Staff delegation / oversight related</td>
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<tr>
<td>▪ Trial management related</td>
<td>▪ Staff development / mentorship related</td>
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<tr>
<td>▪ Investigational product management related</td>
<td>▪ Cultural competency / diversity related</td>
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<tr>
<td>▪ Adverse event / effect or safety management related</td>
<td>▪ Conflicts of interest / ethical issues related</td>
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<tr>
<td>▪ Monitoring related – general</td>
<td>▪ Career development and enhancement</td>
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<td>▪ Monitoring related – risk based</td>
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<td>▪ Auditing preparation, auditing or inspection related</td>
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<tr>
<td><strong>Communication and Teamwork</strong></td>
<td><strong>Medicines Development and Regulations</strong></td>
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<tr>
<td>▪ Sponsor/CRO/site relationship related</td>
<td>▪ Regulatory approval pathway related</td>
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<tr>
<td>▪ Communication tools / techniques related</td>
<td>▪ Safety-reporting related</td>
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<tr>
<td>▪ Report / note writing related</td>
<td>▪ Global trial related</td>
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<tr>
<td>▪ Other communication and teamwork related</td>
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<tr>
<td><strong>Data Management and Informatics</strong></td>
<td><strong>Scientific Concepts and Research Design</strong></td>
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<tr>
<td>▪ Data collection or management related</td>
<td>▪ Unique / novel trial design related</td>
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<td>▪ Data analysis / analytics related</td>
<td>▪ Other trial design / development related</td>
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<td>▪ Big data / AI related</td>
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<td>▪ Outliner / trend analysis related</td>
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<tr>
<td><strong>Ethical and Participant Safety Considerations</strong></td>
<td><strong>Study &amp; Site Management</strong></td>
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<tr>
<td>▪ Human subject protection related</td>
<td>▪ Financial / budget / contract related</td>
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<td>▪ Subject / data privacy related</td>
<td>▪ Project planning, timeline and project management related</td>
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<td>▪ Informed consent related</td>
<td>▪ Patient recruitment / retention related</td>
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<td>▪ Vulnerable population related</td>
<td>▪ Training related</td>
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<tr>
<td>▪ Cultural / Diversity related</td>
<td>▪ Documentation or documentation management related</td>
</tr>
<tr>
<td><strong>General Interest / Hot Topic</strong></td>
<td>▪ Risk assessment / risk management related</td>
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<tr>
<td>▪ Please note for COVID-19 related topics try to keep the title and description general so you can update according to what is happening closer to the event.</td>
<td>▪ Critical thinking skills related</td>
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<tr>
<td><strong>Technology</strong></td>
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<td>▪ Technology competency or proficiency related</td>
<td>▪ Technology competency or proficiency related</td>
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<td>▪ Technology implementation or adoption related</td>
<td>▪ Technology implementation or adoption related</td>
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<tr>
<td>▪ Other technology related</td>
<td>▪ Other technology related</td>
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**Intended Audience:**

- Billing Compliance Officer
- Business Development
- Clinical Data Coordinator
- Clinical Research Coordinator
- Clinical Research Nurse
- Clinical Research Scientist
- CTMS Administrator
- Data Manager
- Director of Pharmacovigilance
- Director of Scientific Affairs
- Director or Manager of Clinical Trial Operations
- Director or Manager of Regulatory Affairs
- Drug Safety Manager
- Drug Safety Physician
- Executive
- Financial Analyst
- Investigator
- Medical Affairs
- Medical Director
- Medical Research Scientist
- Medical Safety Officer
- Medical Writer
- Monitor or Clinical Research Associate
- Patient Recruiter
- Pharmacist
- Project Manager
- Quality Control Specialist
- Regulatory Specialist
- Research Manager
- Research Technician or Assistant
- Site Selection and Start up
- Statistician
- Sub-Investigator
- Trainer

**Presentation Details:**

Provide a description of your session including:

- What is the core quality, business, career, or competency challenge that you are addressing?
  - If it is a more general interest or hot topic then indicate as such
  - If your topic is related to COVID-19 new practices, please describe how you will ensure the content is relevant for the time of delivery.

- Why is this important for the audience to learn, master or address and/or how will this help them develop professionally?
  - N/A if general interest topic

- What practical things will the audience walk away with as a result of your session?
  - N/A if general interest topic

The more focused and clear your description, along with the designation of competency focus will be used to prioritize the sessions for approval.

Please provide your presentation details below:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________}

**Learning Level:**

- Any level of experience (general interest topic)
- 2-7 years of experience
- More than 7 years of experience
- Executive level (to encourage more of the leadership focused topics)
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Learning Objectives:
Please list three measurable learning objectives. Click here to get more information on creating these objectives. A properly formatted learning objective will complete the following statement:

Upon completion of this session, participants should be able to...

1.  
2.  
3.  

Program Description:
Under 130 words - This description will be used to promote your session and will be listed on the website and in the program for the conference. Make sure to create a catchy description that informs who should attend and what they will gain from their attendance as well as any takeaways that will be provided (toolkits, checklists, tools, etc.).

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Please indicate the format your abstract is best suited for:
Please note our Call for Proposals this year may not be used solely for the conference but may be looked at for virtual events in 2021 as well. Please select the best suited format for your abstract:

☐ Face to Face Meeting  
☐ Virtual  
☐ Face to Face Meeting or Virtual

Consideration for Webinar Topic:
In the event your topic is not selected, are you interested in being considered for a webinar presentation?

☐ Yes, my topic is appropriate for a webinar and I would like to be considered  
☐ No, my topic is not really suitable for a webinar and/or I prefer not to be considered for a webinar

Recording of Presented Content:
ACRP reserves the right to take photographs and to record any presentations in audio, audio-visual, or other media; to display, edit, duplicate, and distribute presentations as they appear in these recordings, in perpetuity and throughout the world in any medium now known or later developed, without any obligation to pay royalties; and to use the names, titles, images, and likenesses in connection with these recordings and any accompanying materials as it sees fit.

☐ I accept these terms

Editing of Accepted Content:
ACRP reserves the right to edit accepted Meeting & Expo proposals for marketing and publication purposes, including session and workshop titles, descriptions, and learning objectives.

☐ I accept these terms
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Disclosure Statement:
(Please make your selection, whether you have or have no financial conflict. This needs to match the COI form you complete)

<Name> states that <he/she> has/does not have a financial interest/arrangement or affiliation with one or more organizations that could be perceived as a real or apparent relationship in the context of the subject of this presentation or in the planning of this educational activity.

Comments:

_____________________________________________________________________________________
_____________________________________________________________________________________ 
_____________________________________________________________________________________